

HOW TO OBTAIN A FLORIDA CONTRACTOR'S LICENSE

FREQUENTLY ASKED QUESTIONS

FLORIDA LAW DOES NOT PROVIDE RECIPROCITY FOR OUT-OF-STATE LICENSED CONTRACTORS.

Q. How do I obtain a Florida contractor's license?

There are two types of Florida contractor licenses:

- Certified
- Registered

Certified contractors are authorized to contract anywhere in Florida.

Requirements:

- Four years of experience in the category, for which he or she seeks licensure, of which one year must be supervisory experience. **Experience must be attested to by a Florida Certified Contractor or by a licensed architect, engineer or building official in the U.S.**
- Successful completion of the Florida Certified Contractor's Examination, administered through Professional Testing, Inc. (www.proftesting.com). Application and testing dates are available at www.MyFlorida.com/dbpr/pro/testing/test_dates.shtml.
- Workers' Compensation (or an exemption), Liability, and Property Damage Insurance. The Florida Department of Financial Services governs workers' compensation requirements and can be reached at 800.342.2762 or www.FLDFS.com. Liability and Property Damage premium limits are set forth in board rule 61G4-15.003, Florida Administrative Code (FAC), and can be found at www.MyFlorida.com/dbpr/pro/cilb/conrules.pdf.
- Must provide credit reports, proof of satisfaction of liens and judgments, and proper showing of financial stability, including net worth requirements under Rule 61G4-15.005, FAC.

Registered contractors must meet local requirements for counties or municipalities and obtain a local competency card and occupational license and must register the competency card with the Florida Department of Business and Professional Regulation. **A registered contractor can only work in the county or municipality for which he or she has obtained a competency card.**

Requirements:

- Workers' Compensation (or an exemption), Liability, and Property Damage Insurance. The Florida Department of Financial Services governs workers' compensation requirements and can be reached at 800.342.2762 2762 or www.FLDFS.com. Liability and Property Damage premium limits are set forth in board rule 61G4-15.003, FAC, and can be found at <http://www.MyFlorida.com/dbpr/pro/cilb/conrules.pdf>.
- Must provide credit reports, proof of satisfaction of liens and judgments, and proper showing of financial stability, including net worth requirements under Rule 61G4-15.005, FAC.

Q. What if I have an out-of-state license?

Florida Statutes provide for licensure by endorsement as an option. **However, licensure by endorsement is not guaranteed. Licensure by endorsement requires board approval.** Applicants must be scheduled to appear before the board, which meets monthly. The board meeting schedule is available at <http://www.myflorida.com/dbpr/pro/division/boardcal.pdf>

Applicants must provide the following:

- Proof of having passed a national, state, or U.S. Regional examination that is substantially similar to the Florida Examination.
- Applicant must provide the information listed above regarding insurance, credit, finances, net worth, etc.

Q. Where can I find application forms, fees and other information?

Visit the Construction Industry Licensing Board online for all construction application forms, fees, laws and rules and other information. The website is www.MyFlorida.com/dbpr/pro/cilb/cilb_index.shtml.

ALL APPLICATIONS ARE SUBJECT TO BOARD APPROVAL. IF AN APPLICATION IS DENIED, FEES ARE NON-REFUNDABLE.

SECTION 489.127(2)(C), FLORIDA STATUTES, PROVIDES THAT UNLICENSED CONTRACTING DURING A DECLARED STATE OF EMERGENCY IS A THIRD DEGREE FELONY.